

Sample Komae Babysitting Co-Op Bylaws

How to Get Started

- Create a Komae Group. Enter your group's rules into the group profile. Is your group open or private? Is there a max # of members? Geographic boundaries?
- How does someone get accepted? Is it by invite only? Must be part of a specific club? Do they need to attend a meet n greet?
- Everyone makes their own account on Komae, fills in their profile, enters info about their kids (allergies, nap schedule, etc.), joins your Komae Group, and sends friend requests to members.
- NOTE: Your personal info is only visible to people on your friend list. You can update your privacy in the settings.

Profile Requirements

- **FAMILY PROFILE:** include address for easy navigation, phone number in case of emergency, description of home (suggestion: include facts like pets, pool, guns, smoker, fenced yard, etc.)
- **KID/PET PROFILE(S):** include all known allergies, potty training status, nap time, favorite toys/foods, and other tips to help

How to Receive and Give Care

- **RECEIVE:** Post a Sit Request. Choose who you want to send the sit to- all or some of your friends and groups. Everyone you sent it to is notified and can make an offer. You pick the most convenient offer
- **GIVE:** Post an Availability. Tell your friends when you are free to watch their kids. Then they post a request for that time knowing you're free and you make an offer. Also, you can offer on any sit posted by a friend.

How Komae Points Work

- Everyone starts with 20 points.
 - There is a minimum of 0 points and a max of 100 points.
 - If you have 0 you need to help a friend and if you have 100 points you need to go out more!
- If a member would like to leave the Babysitting Co-Op, kindly request that you do your best to return to your original 20-point balance to keep things even.
- **Komae Points** are auto-calculated as you enter the details of the sit using this formula:
 - **LOCATION:** 1 hour of babysitting at the home of the SITTER is worth 1 point
1 hour of babysitting at the home of the REQUESTER is worth 1.5 points.
 - **# OF KIDS:** 1 single bonus point is added to the total # of points if more than 1 child is being watched.
 - **WEEKENDS:** 1 single bonus point is added to the total # of points if the sit includes time between 5pm Fri through Sun.
 - **BONUSES:** You can add points when you post the sit request. This is great for last minute sits, holidays, or other challenging sits that you want an extra incentive for someone to offer.
 - **ADJUSTMENTS:** After the sit is complete, you can adjust the final balance up or down in case the sit went short, long, or you want to throw a "tip" in there for your friend.
 - **BANK:** All transactions are stored in your Bank so you can see credits and debits and how much \$\$ you have saved. No math and no secretary needed!

Events

- Host a [Komae Meetup](#) to get your group started and help people connect with new friends.
- If you host Meet n Greets or Mom Night Outs, you can post those on Komae!
- Create the event on Komae to keep track of RSVPs and make comments.

Connection Definitions

- **FRIENDS:** your individual parent friends you connect with on the Komae app.
- **GROUPS:** Local organizations, clubs, schools, neighborhoods, co-op, and more. Join a Group so you can see the members list and quickly send friend requests.
- **VILLAGE:** Everyone in your groups AND on your friend list. You can choose who sees each sit, availability, and event.